

**Parks & Recreation, Department of  
Administration**

**Description:**

Agency administration, providing support in the areas of reception, mailing and clerical services; fiscal direction; accounting; grant and contract integrity; purchasing; information services; data processing; and the licensing of recreational vehicles (i.e., snowmobiles, boats, and off-highway motorcycles/ATVs).

The communications program provides information about agency activities to the public through visitor information centers and a public affairs program.

Management Information Systems' mission is to foresee and effectively meet the needs of the agency's electronic future and manage the existing systems into the agency's electronic future.

**Major Functions and Targeted Performance Standard(s) for Each Function:**

2. Provide high quality accounting support to IDPR so that department needs and goals can be met.

A. Budget lines entered.

Actual Results			
1998	1999	2000	2001
1,698	1,093	1,198	892
Projected Results			
2002	2003	2004	2005
900	900	900	900

B. Receivable lines entered.

Actual Results			
1998	1999	2000	2001
10	21	16	81
Projected Results			
2002	2003	2004	2005
100	110	110	110

C. Encumbrance lines entered.

Actual Results			
1998	1999	2000	2001
587	775	647	638
Projected Results			
2002	2003	2004	2005
700	700	700	700

D. Expenditure lines entered, (Pcard/STARS/PreSTARS)

Actual Results			
1998	1999	2000	2001
23,612	24,180	22,761	13,278/12,414/419
Projected Results			
2002	2003	2004	2005
13,300/12,000/800	13,300/12,000/800	13,300/12,000/800	13,300/12,000/800

E. Receipt lines entered.

Actual Results			
1998	1999	2000	2001
18,300	18,889	21,129	22,560
Projected Results			
2002	2003	2004	2005
22,500	22,500	23,000	23,000

## Parks & Recreation, Department of Administration

### G. Adjustment lines entered (Other/Pcard)

Actual Results			
1998	1999	2000	2001
2,233	2,032	1,203	1,261/1,980
Projected Results			
2002	2003	2004	2005
1,200/1,500	1,200/1,500	1,200/1,500	1,200/1,400

### H. Total STARS Data lines.

Actual Results			
1998	1999	2000	2001
50,583	48,865	47,579	53,456
Projected Results			
2002	2003	2004	2005
53,500	53,500	53,500	53,500

3. Purchasing: Assist parks, bureaus, and other entities within IDPR to obtain the equipment, supplies, and services needed to carry out their missions. Oversee the chattel property inventory within IDPR.

#### A. Prepare bids, purchase orders, work with state contracts, guide IDPR employees in purchasing functions. (number/dollar amount)

Actual Results			
1998	1999	2000	2001
292/\$3,942,000	261/\$3,194,206	216/\$2,607,908 actual	235/\$3,285,964
Projected Results			
2002	2003	2004	2005
230/\$2,700,000	200/\$2,300,000	200/\$2,350,000	210/\$2,375,000

4. Registration Program: Provide prompt, professional licensing services by maintaining registration records and providing registration services.

#### A. Process boat registrations. (Issued/dollar volume)

Actual Results			
1998	1999	2000	2001
80,945/\$1,888,694	83,501/\$1,914,552	1,926,620	86,000/\$2,100,000
Projected Results			
2002	2003	2004	2005
86,500/\$2,200,000	87,000/\$2,300,000	87,500/\$2,500,000	88,000/\$2,800,000

#### B. Snowmobile registrations. (Issued/dollar volume)

Actual Results			
1998	1999	2000	2001
33,943/\$508,995	38,769/\$801,700	46,272/\$900,249	48,697/\$1,008,000
Projected Results			
2002	2003	2004	2005
49,000/\$1,100,000	49,000/\$1,100,000	49,000/\$1,100,000	49,000/\$1,100,000

#### C. Off highway/ATV registrations. (Issued/dollar volume)

Actual Results			
1998	1999	2000	2001
36,610/\$337,560	43,624/\$306,872	50,731/\$455,876	55,000/\$467,500
Projected Results			
2002	2003	2004	2005
55,000/\$467,500	55,000/\$467,500	55,000/\$467,500	55,000/\$467,500

D. Park N Ski registrations. (Issued/dollar volume)

Actual Results			
1998	1999	2000	2001
2,500/\$37,500	3,276/\$44,600	1,922/\$28,952	2,069/\$29,748
Projected Results			
2002	2003	2004	2005
2,100/\$30,000	2,100/\$30,000	2,100/\$30,000	2,100/\$30,000

5. Produce guides and publications providing public information about agency activities.

A. Design, produce and distribute Idaho State Park Guides.

Actual Results			
1998	1999	2000	2001
55,000	65,000	65,000	75,000
Projected Results			
2002	2003	2004	2005
85,000	250,000	250,000	250,000

6. Work with media to assure IDPR services and programs are well known to users and potential users.

A. Provide the public with current, accurate information about IDPR's parks and programs through a well maintained website.

Actual Results			
1998	1999	2000	2001
	15,000	86,100	200,000
Projected Results			
2002	2003	2004	2005
295,000	325,000	400,000	400,000

B. Write and distribute regular news releases about department activities, programs, and opportunities. At a minimum write the following releases: Visitation figures, January; New parks guide available, January; Grants awarded, June and as needed; Board meeting announcements, as needed; Facility openings, as needed; call for applications for advisory boards, as needed; changes in facility operation, as needed; major staff changes, as needed; agency awards, November and as needed; snowmobile sticker renewal reminder, November; cross country Idaho promotional releases, November, December, January; annual passports available, December.

Actual Results			
1998	1999	2000	2001
84	48	112	100
Projected Results			
2002	2003	2004	2005
83	100	100	100

7. MIS will continue to promote an open system architecture.

A. ITRMC and industry standards will be followed to maintain our open system.

Actual Results			
1998	1999	2000	2001
90%	95%	100%	100%
Projected Results			
2002	2003	2004	2005
100%	100%	100%	100

## Parks & Recreation, Department of Administration

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8. MIS will promote good communications, relations and response to our clients; including users, other governmental agencies, and the public at large.

A. MIS will conduct client surveys at least once a year.

Actual Results			
1998	1999	2000	2001
0	100%	0	100%
Projected Results			
2002	2003	2004	2005
100%	100%	100%	100%

9. MIS will participate with users, clients, and other governmental agencies to meet IDPR's MIS needs.

A. MIS staff will attend pertinent state-sponsored and community IT meetings and serve on any subcommittees deemed appropriate to be in the agency's best interest.

Actual Results			
1998	1999	2000	2001
80%	100%	50%	100%
Projected Results			
2002	2003	2004	2005
100%	100%	100%	100%

**Program Results and Effect:**

**Support Services:** The Support Services program facilitates internal and external communications of headquarters staff through its telephone, mail, filing, proofreading, and word processing services.

**Fiscal Officer:** Budget is submitted annually on a timely basis in accordance with legislative intent and within the laws, rules and regulations reflecting items approved by the Park & Recreation Board. Agency funds are expended within legislative intent as evidenced by legislative audit results exhibiting no material or substantive findings. Provide timely communication with DFM on interim spending adjustments necessary throughout the year.

Perform annual setup and regular maintenance of STARS System Tables to allow transactions to be properly posted, develop and maintain sub-systems as necessary to provide control over licensing, lease and rotary account transactions. Provide timely monthly financial management reports to the directorate and program managers. Provide quarterly financial and status reports to the Park & Recreation Board. Provide other reports as requested.

**Accounting:** Process transactions in a timely manner.

**Purchasing:** Also supervises the building and grounds care and maintenance for IDPR headquarters, supervises HQ motor pool, obtains and issues various park passes, receipts, and decals.

**Fiscal Reporting:** Provide assurance agency financial reports are accurate and integrity is maintained. Fund reconciliation's are reviewed for appropriate transactions, and accounting problems are resolved. Perform audit of Boat Safety Grants/LWCF grants, perform special system reviews/other internal reviews.

Assistance has been provided to program managers for better understanding of the accounting reports; both the annual boating review report and the indirect cost proposal were prepared. Training has been provided with the understanding program managers have the responsibility for managing their funding sources.

**Registration Program:** Process renewals of boats, ATVs, snowmobiles, etc. pursuant to statutory requirements.

**Communications Program--Information Office/Visitor Centers:** The communications program provides useful information or facilitates communication, both internally and to the general public. The program provides guides to IDPR recreation opportunities from parks to boating. It also often provides the delivery system for that information (direct mail, visitor centers, electronic access). The program tries to anticipate public relations challenges IDPR may have, and propose effective actions for response. It provides information on parks to the public through electronic means, and through the Internet.

Produce a printed guide to Idaho's state parks annually. It distributes regular news releases about department activities, programs and opportunities. At a minimum, write the following releases: visitation figures - January; new parks guide available - January; grants awarded - June and as needed; Board meeting announcements - as needed; facility openings - as needed; call for applications for advisory boards - as needed; changes in facility operation - as needed; major staff changes - as needed; agency awards - November and as needed; snowmobile sticker renewal reminder - November; Cross-Country Idaho promotional releases - November, December, and January; annual passports available - December.

The communications program provides park guides to users of Idaho's state parks and recreation programs. The program manager provides reliable information about the parks and programs to many state and federal agencies and countless media outlets. The program, through its visitor centers, provides information about Idaho to over 300,000 travelers annually. The program produces between 70 and 100 news releases and makes about 100 additional media contacts annually.

The effect of the program is better public knowledge of the services, facilities and programs of the Idaho Department of Parks and Recreation and travel and recreation destinations statewide, resulting in

## **Parks & Recreation, Department of Administration**

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increased use, helping the economy by generating tourism revenue.

The Management Information Systems section plans for IDPR's data processing and information systems needs, designs hardware/software solutions to meet those needs, writes specifications and orders computer equipment, installs the computer equipment and software, and maintains IDPR's local area network, wide area network and individual computers and peripherals. The section manages a system of about 200 computers and associated peripherals.

For more information contact Jane Wright at 334-4199.

**Parks & Recreation, Department of  
Park Operations**

**Description:**

To conserve the natural, historical, and cultural resources within the state park system and to provide for their use and enjoyment by the people now and in the future; to provide high quality recreation, outdoor education and interpretive experiences, so that people of all age groups can find education and inspiration within park sites; to provide public service that includes safety, courtesy, cleanliness of facilities, & responsiveness to the public.

**Major Functions and Targeted Performance Standard(s) for Each Function:**

1. Provide variety of recreational services for Idaho's residents and visitors.

- A. Provide for an increasing demand from Idaho residents for services within their state parks. (resident visits)

Actual Results			
1998	1999	2000	2001
1,531,860	1,300,166	1,650,000	1,705,702
Projected Results			
2002	2003	2004	2005
1,750,000	1,800,000	1,850,000	1,875,000

- B. Promote out of state visitors to come to Idaho and enhance the tourism industry. (non-resident)

Actual Results			
1998	1999	2000	2001
822,542	663,633	820,000	931,690
Projected Results			
2002	2003	2004	2005
860,000	870,000	880,000	880,000

- C. Host special events for community and regional activities.

Actual Results			
1998	1999	2000	2001
			124
Projected Results			
2002	2003	2004	2005
144	160	175	190

- D. Provide for a camper reservation system. (reservations)

Actual Results			
1998	1999	2000	2001
11,858	11,600	10,000	11,800
Projected Results			
2002	2003	2004	2005
11,900	12,000	15,000	17,000

- E. Provide environmental education & interpretive programs for park visitors & local school districts. (parks with interpretive programs)

Actual Results			
1998	1999	2000	2001
22	22	25	25
Projected Results			
2002	2003	2004	2005
25	25	25	25

## Parks & Recreation, Department of Park Operations

### 2. Maintain Facilities for users and visitors

#### A. Provide sufficient campsites to meet visitor demands. (number of campsites)

Actual Results			
1998	1999	2000	2001
2,031	2,056	2,081	2,081
Projected Results			
2002	2003	2004	2005
2,081	3,000	3,000	3,000

#### B. Provide visitor information as needed. (number of visitor centers)

Actual Results			
1998	1999	2000	2001
13	13	14	15
Projected Results			
2002	2003	2004	2005
15	16	17	18

#### C. Provide adequate sanitary facilities for park users. (number of restrooms)

Actual Results			
1998	1999	2000	2001
223	223	229	234
Projected Results			
2002	2003	2004	2005
234	234	238	240

#### D. Provide quality monrage facilities for temporary and long-term monrage.

Actual Results			
1998	1999	2000	2001
			628
Projected Results			
2002	2003	2004	2005
628	628	728	828

#### E. Provide adequate recreational vehicle dump stations. (number of dump stations)

Actual Results			
1998	1999	2000	2001
22	22	22	22
Projected Results			
2002	2003	2004	2005
22	24	24	26

### 3. Protect and manage natural, cultural/historical, & recreational resources

#### A. Provide for the use, management, and protection of all natural, cultural and recreational state park acreage. (total park acres)

Actual Results			
1998	1999	2000	2001
42,540	42,540	42,540	43,440
Projected Results			
2002	2003	2004	2005
43,440	43,440	44,440	44,726



**Parks & Recreation, Department of  
Park Operations**

B. Develop resource management plans for all areas. (resource plans)

Actual Results			
1998	1999	2000	2001
2	5	5	6
Projected Results			
2002	2003	2004	2005
8	10	12	14

C. Provide for noxious weed control. (dollars and acres)

Actual Results			
1998	1999	2000	2001
\$23,000	\$24,000	\$25,000	\$29,000
Projected Results			
2002	2003	2004	2005
\$29,000	\$29,000	\$30,000	\$32,000

4. Develop and promote fiscally responsible programs.

A. Develop partnerships with all levels of government, & the private sector to provide low cost facilities & services. (number of partnerships)

Actual Results			
1998	1999	2000	2001
74	77	78	84
Projected Results			
2002	2003	2004	2005
84	84	86	89

5. Provide year-round information services at Idaho's three gateway visitor centers.

A. Staff the centers 7 days a week during the summer and at least 5 days a week during the fall and winter. Provide published tourist information and road safety reports.

Actual Results			
1998	1999	2000	2001
98%	98%	98%	98%
Projected Results			
2002	2003	2004	2005
98%	98%	98%	98%

C. Post daily road reports during the winter and during road emergencies.

Actual Results			
1998	1999	2000	2001
98%	98%	98%	98%
Projected Results			
2002	2003	2004	2005
98%	98%	98%	

## **Parks & Recreation, Department of Park Operations**

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### **Program Results and Effect:**

The Operations Bureau has the responsibility of providing for the use of Idaho's state parks by the over 2.5 million visits in such manner and by such means as will leave them unimpaired for future generations. The Bureau has a further responsibility to promote and enhance the state's tourism industry by providing quality service to our customers by focusing upon customer service and have an unwavering commitment to it. The production of customer service is viewed as a process or system and the bureau will focus upon continuous process improvement. The bureau continues to place an emphasis on cooperation and partnerships in order to achieve higher levels of customer service.

The ultimate effect of this program is providing for the use and enjoyment of Idaho's state park system by the millions of visitors using the facilities now and those that will follow in the future. Revenue for local communities and the state is enhanced by the tourism expenditures made by park visitors.

For more information contact Larry Stevens at 887-4863.

**Description:**

The Development Bureau is charged with the planning, land acquisition, site design, facility engineering, and construction supervision required to implement the new construction and major maintenance programs in the 27 units of the state park system.

**Major Functions and Targeted Performance Standard(s) for Each Function:**

1. Provide administrative and organizational support for the Development bureau functions.
  - A. Process 8 applications for temporary permits to use state park lands for other purposes.

Actual Results			
1998	1999	2000	2001
10	4	4	6
Projected Results			
2002	2003	2004	2005
6	6	6	6

- B. Make annual contacts with each state park in order to set priorities for development funding requests.

Actual Results			
1998	1999	2000	2001
13	14	9	10
Projected Results			
2002	2003	2004	2005
10	10	10	10

- C. Make requests for grant funding for 15 development projects annually.

Actual Results			
1998	1999	2000	2001
23	23	23	20
Projected Results			
2002	2003	2004	2005
20	20	20	20

2. Perform planning and preliminary design services for the maintenance and improvement of state park facilities.

- A. Complete two Conceptual Plans annually.

Actual Results			
1998	1999	2000	2001
1	1	2	2
Projected Results			
2002	2003	2004	2005
2	2	2	2

- B. Complete planning and design development for 50 development projects annually.

Actual Results			
1998	1999	2000	2001
64	25	49	31
Projected Results			
2002	2003	2004	2005
35	35	35	35

## Parks & Recreation, Department of Development

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C. Provide planning services to other bureaus for 10 projects annually.

Actual Results			
1998	1999	2000	2001
10	6	7	11
Projected Results			
2002	2003	2004	2005
10	10	10	10

3. Provide engineering and contract administration services for the maintenance and improvements of state park facilities.

A. Provide supervision of outside design consultants for 25 improvement projects annually.

Actual Results			
1998	1999	2000	2001
24	22	28	23
Projected Results			
2002	2003	2004	2005
25	25	25	25

B. Provide construction supervision for 50 state park improvement projects annually.

Actual Results			
1998	1999	2000	2001
64	31	34	31
Projected Results			
2002	2003	2004	2005
35	35	35	35

C. Administer 25 construction contracts annually.

Actual Results			
1998	1999	2000	2001
29	26	26	22
Projected Results			
2002	2003	2004	2005
25	25	25	25

D. Provide design and engineering services to complete twenty development projects annually.

Actual Results			
1998	1999	2000	2001
6	7	27	18
Projected Results			
2002	2003	2004	2005
20	20	20	20

E. Repair or resurface 5 miles of existing park roads annually.

Actual Results			
1998	1999	2000	2001
5	2	8	2
Projected Results			
2002	2003	2004	2005
5	5	5	5

**Program Results and Effect:**

The Development Bureau attempts to sense, serve, and satisfy the needs of our many 'publics'. The Bureau provides facilities offering diverse and pleasurable recreational opportunities for all park visitors. Our designs protect the health and safety of our users and reflect responsible stewardship of the state's natural resources. We seek partnering opportunities and innovative funding sources to enhance the value Idaho citizens receive for their tax dollars. We continually monitor our processes and products to assure that they comply with all pertinent laws, regulations, and code requirements.

For more information contact Rick Collignon at 334-4199.

## Parks & Recreation, Department of Recreation Resources

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### Description:

The state boating program has the mission of providing safe, enjoyable boating to Idaho citizens and tourists. This is accomplished through effective funding, training and education of county and other providing agencies.

The Trails Program functions to support the provision of appropriate access to recreation resources. Staff works to support the conservation of significant natural resources by facilitating the designation, design, development and maintenance of trails to accommodate public use. The program works closely with user groups and other agencies in order to disperse information and promote safe and enjoyable trail opportunities.

To provide facilities services and programs that allow for the optimum benefit of the Recreational Vehicle User. Technical assistance is provided to governmental agencies and others to ensure that RV facilities meet applicable building codes, are cost effective and are environmentally sound. The program performs short and long term planning to ensure that short and long term needs of RV users are met.

### Major Functions and Targeted Performance Standard(s) for Each Function:

1. Ensure grants and other funding is allocated in an effective, fair and responsive manner for the primary benefit of Idaho boaters involved in boating activities.

A. Number of WIF Grants received and awarded.

Actual Results			
1998	1999	2000	2001
57/41	54/38	60/39	59/37
Projected Results			
2002	2003	2004	2005
50/34	55/35	59/38	50/34

B. Grant dollars obligated.

Actual Results			
1998	1999	2000	2001
\$967,468	\$1,196,888	\$1,070,000	\$1,386,000
Projected Results			
2002	2003	2004	2005
\$1,100,000	\$1,200,000	\$1,100,000	\$1,200,00

2. Provide for the safety of recreational boaters by increasing public compliance with boating laws and increasing the effectiveness of county marine law enforcement programs.

A. Provide training to county programs and other agencies in marine law enforcement. (hours/students)

Actual Results			
1998	1999	2000	2001
106/75	120/85	120/85	120/85
Projected Results			
2002	2003	2004	2005
120/85	140/95	140/95	140/95

B. Provide funding for county marine law enforcement programs based upon the relative level of participation needed by the boaters. (BS grant/dollars)

Actual Results			
1998	1999	2000	2001
32/\$301,000	30/\$350,000	30/\$325,000	30/\$325,000
Projected Results			
2002	2003	2004	2005
30/\$325,000	33/\$400,000	33/\$400,000	33/\$400,000

**Parks & Recreation, Department of  
Recreation Resources**

5. Protect, promote, and improve recreational trail opportunities in Idaho.

A. Miles of trails maintained by the Trail Ranger Program.

Actual Results			
1998	1999	2000	2001
1,200	1,200	1,800	1,600
Projected Results			
2002	2003	2004	2005
1,800	2,000	2,000	2,000

6. Administer Trails Program funds for Idaho's citizens.

A. Number of trails applications received/grants awarded.

Actual Results			
1998	1999	2000	2001
65	64/42	124/65	116/73
Projected Results			
2002	2003	2004	2005
93/74	100/70	106/72	110/78

B. Grant dollars obligated. (Trails)

Actual Results			
1998	1999	2000	2001
	\$1,063,475	\$1,346,368	\$1,436,703
Projected Results			
2002	2003	2004	2005
\$1,207,602	\$1,400,00	\$1,450,000	\$1,500,000

C. Miles of snowmobile trails groomed.

Actual Results			
1998	1999	2000	2001
	7,200	7,200	7,200
Projected Results			
2002	2003	2004	2005
7,400	7,400	7,400	7,400

8. Provide financial assistance in the form of grants to public entities for facilities and services designed to promote the health, safety, or enjoyment of the Recreation Vehicle user.

A. Monitor and track Recreational Vehicle licenses sold annually. Co-ordinate license sales program between the Idaho Transportation and the Idaho Tax Commission.

Actual Results			
1998	1999	2000	2001
84,601	88,134	85,230	89,491
Projected Results			
2002	2003	2004	2005
93,070	95,862	98,738	100,713

B. Number of Recreation Vehicle applications received/awarded.

Actual Results			
1998	1999	2000	2001
45/39	57/31	45/32	52/32
Projected Results			
2002	2003	2004	2005
48/31	50/32	52/33	55/34

## Parks & Recreation, Department of Recreation Resources

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C. Award and administer RV grant funds annual (dollars).

Actual Results			
1998	1999	2000	2001
\$2,546,611	\$2,340,376	\$3,175,082	\$2,568,612
Projected Results			
2002	2003	2004	2005
\$2,646,545	\$3,418,937	\$3,244,210	\$3,454,172

D. Close, inspect, and file completed projects.

Actual Results			
1998	1999	2000	2001
33	30	32	42
Projected Results			
2002	2003	2004	2005
38	44	45	46



**Program Results and Effect:**

The boating program is responsible for allocating grants from the state waterways improvement fund and the state boat safety account. After completing surveys of boaters, the program revised grant application processes and funding priorities to meet the needs of Idaho's boaters. A public grant advisory was formed to assist in the determination of waterways improvement fund grants. Staff position descriptions and work plans were revised to include inspecting granted boating facilities, increasing training of grant applicants, and publishing and distributing a brochure describing the legal responsibilities, and operation of county boating programs. All county boating programs are audited annually. The result of these activities has been better informed grant applicants and an increase in the quality of boater facilities in the State.

The program requires all facilities constructed with boating funds to meet ADA requirements. "A Guide to Idaho Boating Facilities" is published by this program. Articles in the agency newsletter also discuss boating areas across the State. After each of our annual surveys of boaters, a priority list of projects and activities was established. These items receive bonus points if a grant application addresses any one of them. Tips on boat launching and retrieving etiquette has been included in our boater education programs and publications. The IDPR recreation grant programs have combined their grant applications onto one form. This allows a clear avenue for applicants to use funds received from one program as match for funds from another program, as well as reducing confusion and paperwork. It has also increased public awareness of the distribution of boating dollars.

The program sponsors and coordinates the 80-hour, POST-certified boating law enforcement academy once each year. This school is recognized as one of the best in the nation. About 30 county deputies attend this school annually. Staff work plans were changed to include the monitoring of granted county boating programs to determine effective use of funds. Priorities for funding were established utilizing our boater surveys. Staff work plans were also changed to include providing additional direct support to the sheriffs involved in accident investigation and the recovery of stolen boats. Training is provided to sheriff deputies by the Underwriters Laboratories in accident reconstruction. Graduates of this course are utilized to investigate boating accidents and file reports with the program. This program has resulted in an increase in the number of boating accidents investigated, the number of stolen vessels recovered, and the number of vessels inspected for compliance with state laws. All counties containing boatable waterways are now involved with enforcement of these laws.

Volunteers, county sheriff's deputies and school teachers are trained as certified boating safety instructors. These instructors make presentations on safe boating. Safe operation of vessels is also included in media contacts and other productions of the program. The program acts as the center for information regarding recreational boating activities. The Idaho Boating Safety Coalition, sponsored by the program, has also been instrumental in increasing the awareness of boating safety to the public in Idaho. We have also established information bases with all other state and federal resource agencies. The program publishes "Idaho Boating Laws" for the use of marine enforcement officers, "Idaho Boating Laws and Rules" for distribution to the public, "Boating for Beginners" for distribution to the schools, and public service announcements which are distributed to television and radio stations statewide. The program also distributes printed materials to all boat dealers. The effect of this program has been the increased awareness of safe boating issues. This has resulted in lower accident and fatality rates, as well as a more enjoyable recreational boating environment in the state.

A public awareness campaign was initiated which includes billboards, radio public service announcements, and the publication of a brochure describing the location of boat pump-out stations, as well as the possible effects of wake damage on shoreline erosion and human waste and trash on Idaho's clean water. The program also manages Idaho's portion of the federal Clean Vessel Act funds. This fund has helped Idaho increase the number of boat pump-out stations by two each year.

Resolution of conflicts is a constant activity in the boating program. This program has become the center for information, legal interpretation, and conflict resolution for boating issues in the State. As the population of Idaho's recreational boaters grows (five percent annually), so do conflicts and the need for information, education, and training. We have responded to mediate conflicts between personal watercraft and other boaters by forming the Idaho Personal Watercraft Task Force. This group has the mission of incorporating

## **Parks & Recreation, Department of Recreation Resources**

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personal watercraft into the boating family. The program responds to at least five telephone calls or letters per week which ask for our assistance in resolving conflicts or correcting problems with recreational boating across the state. The program is also active in proposing changes in Idaho Code and department rules which address the changing needs and environment of recreational boating.

Through these activities, the state boating program is working to ensure safe, enjoyable boating for Idaho's recreational boaters. This is accomplished by providing effective use of funds; training of grant applicants, marine law enforcement officers, and boating safety educators; development of quality public boating access facilities; and resolution of conflicts.

The trails program is responsible for protecting, promoting, and improving recreational trail opportunities in Idaho. In order to accomplish this goal, the Trails Program undertakes a variety of activities.

The trails program reviews 100 federal planning and NEPA documents for the potential impact and management of trails. This is a very important undertaking because over 96 percent of Idaho's 25,000 miles of trails are on federal lands. The program comments on 50 documents ranging from basic scoping documents to Forest Plan revisions. Another important aspect to accomplishing this goal is to monitor and gather statistics on trail mileage and trail maintenance. The program does this by correspondence, phone and on-the-ground inspections. The program covers many miles of trail every year through the Trail Ranger Program and project inspections. The staff also attends at least 12 public land management meetings each year to listen to constituent concerns and to provide input to public land management agencies to ensure trail opportunities are protected. The program is recognized as a nationwide leader in the management of trails, and staff is invited to speak at several workshops each year.

Travel plan maps are a key for trail users understanding where they can go for trail opportunities. The program worked with three land management agencies to develop more understandable maps. The program has been working in conjunction with the Idaho Trails Council to complete an on-the-ground guide of the Idaho Centennial Trail. The program has also been working with the National Forests and BLM Districts to complete the Centennial Trail by September 1, 2010.

The program oversees 33 county grooming programs areas and 14 Park N' Ski programs. The staff provided technical assistance to 14 county snowmobile programs and Park N' Ski programs. Staff provides technical assistance and information to land management agencies and user groups on the techniques of trail construction and maintenance. Staff has coordinated the Department's rail-trail activities as railroads are abandoned.

The Trails Program staff administers Trails Program Funds for Idaho citizens. The program manages the Off Road Motor Vehicle Fund, the Snowmobile Registration Fund, the Off Highway Motorbike Registration Fund, the Park N' Ski Fund and the National Recreational Trails Fund. Staff conducted five grant workshops in Coeur d' Alene, Lewiston, Boise, Twin Falls, and Idaho Falls. Staff provided technical assistance to 35 project applicants and sponsors. Staff also performed project inspections on 7 complete projects. Staff planned and conducted one ORMV Advisory Committee meeting and one National Recreational Trails Fund Advisory Committee meeting. The program distributed 300 ORMV Guidelines and Applications booklets and 175 National Recreational Trails Fund Guidelines and Application booklets. Staff monitored and tracked registration status for snowmobile, off-highway motorbike, and Park N' Ski for the year. The program replaced and updated four worn out OSV's and groomers each year.

The Trails Program staff works to improve user group public relations and involvement.

For more information contact Jim Poulsen at 334-4199.